

KREIDER SERVICES, INC.
Job Description

Job Title: Licensed Practical Nurse
Department: Health Services
Reports to: Health Services Manager
FLSA Status: Non-exempt
Salary Range: 21a

Prepared by: Health Services Manager
Prepared Date: 11/25/02
Revised Date: 9/1/08
Approved by: M. Coffey
Approved Date: 12/12/02

OUR MISSION

Provide meaningful supports to people with intellectual and developmental disabilities in Northern Illinois.

OUR VISION

People reaching their fullest potential by having meaningful opportunities to live, work and participate in their community.

OUR VALUES

- | | |
|--------------------|-----------------------------|
| * Mission Driven | * Respectful Interactions |
| * Teamwork | * Commitment to Excellence |
| * Accountability | * Stewardship |
| * Creativity | * Innovations |
| * Ethical | * Promote Safe Environments |
| * Customer Service | * Celebrating Success |

PHILOSOPHIES THAT GOVERN THIS JOB

- ❖ We are client focused
- ❖ We pursue the capabilities of each individual
- ❖ We teach appropriate choice and independence
- ❖ We provide an atmosphere free of discrimination, abuse and neglect
- ❖ We treat individuals with dignity and respect.
- ❖ We promote an atmosphere of learning

GENERAL JOB DUTIES

To provide and monitor health services to individuals with developmental disabilities.

ESSENTIAL JOB DUTIES

Provide for care of health, illness and injuries to all individuals in Community Living and Day Training.

Update and maintain current health record for all individuals.

Be available for on-call emergencies on a reasonable schedule.

Adhere to all agency P&P.

Provide medical training to staff and clients.

Complete paperwork necessary to accomplish regulatory compliance.

Attend all required meetings, committees, and staffings.
Provide monitoring of medications.
Serve as a member of the client centered team.
Administer medications at Day Training site.
Ensure immunizations are current for staff and clients.

ADDITIONAL JOB DUTIES

Complete other duties as assigned.

QUALIFICATIONS

Must be registered LPN in the state of Illinois. Driving record must be acceptable to Agency insurer.

PHYSICAL DEMANDS

Must be able to exert up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects. Must be able to climb, balance, stoop, kneel, crouch, reach, stand, walk, lift, finger, grasp, talk, hear, and perform repetitive motions. Visual activity includes preparing and analyzing data and figures, extensive reading, or visual inspection. The worker is subject to inside environment conditions and can be exposed to body waste products. May be required to do first aid duties which may cause exposure to body fluids.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.